

## Pentana Solutions Victorian Training Calendar

### July – December 2010

*All Training Courses are presented by Synergy Professional Services Consultants.*

✓	COURSE NAME	TIME	PRICE	JUL	AUG	SEP	OCT	NOV	DEC
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#### ACCOUNTING

A0	Advanced Accounting	1pm-4pm	\$395				4		
B0B	Balance Sheet Reconciliation Parts and Service	9am-12pm	\$395				4		
B0P	Accounts Payable/EFT	1pm-4pm	\$395	6			5		
B0R	Accounts Receivable	9am-12pm	\$395	6			5		

#### PARTS

B2S	Parts Set Up & Management	10am-5pm	\$495	14			12		
B2P	Parts Procedures	10am-5pm	\$495	15			13		
A2	Advanced Parts	10am-5pm	\$495		9			17	
A2S	Parts Stocktake	10am-5pm	\$495		10			18	

#### SERVICE

B3S	Service Setup & Management	10am-5pm	\$495	20			21		
B3P	Service Procedures – ERA	10am-5pm	\$495		16			8	
B3PE	Service Procedures - ERAnet	10am-5pm	\$495	19			20		

#### SHOWROOM

BES	Vehicle Advisor Setup & Management	10am-5pm	\$495		17			15	
B4P	Vehicle Advisor Procedures	10am-5pm	\$495		23			16	
B4S	Showroom Schedules	9am-12pm	\$395	21		6			

#### GENERAL & SYSTEM ADMINISTRATION

B61	System Administrator	10am-5pm	\$495			7			7
B62	ReportWriter	10am-5pm	\$495			8			8

For more information please contact Chantal Stravens on 0420 962 119 or email [ct@pentanasolutions.com](mailto:ct@pentanasolutions.com)

All Prices shown are exclusive of GST. Please note that course finish times may vary depending on the number of attendees and length of question time on the day. A confirmation email will be sent out to you prior to scheduled date of workshop to confirm your enrolment.

**Pentana Solutions Victorian Office is located at:  
547 Blackburn Road, Mt Waverley VIC 3149**

#### Standard Cancellation Fees:

- Less than 48 hours (2 business days) prior to course 100% cancellation fee will apply.
- 3 to 5 business days prior to course 50% cancellation fee will apply.
- Pentana Solutions reserves the right to cancel any course with insufficient enrolments.