

Pentana Solutions Victorian Training Calendar

January – June 2012

All Training Courses are presented by Synergy Professional Services Consultants.

✓	COURSE NAME	TIME	PRICE	JAN	FEB	MAR	APR	MAY	JUN
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ACCOUNTING

A0	Advanced Accounting	1pm-4pm	\$395			15		23	
B0B	Balance Sheet Reconciliation Parts and Service	9am-12pm	\$395			15		23	
B0P	Accounts Payable/EFT	1pm-4pm	\$395			16		24	
B0R	Accounts Receivable	9am-12pm	\$395			16		24	

PARTS

B2S	Parts Set Up & Management	10am-5pm	\$495			5		3	
B2P	Parts Procedures	10am-5pm	\$495			6		4	
A2	Advanced Parts	10am-5pm	\$495				16		4
A2S	Parts Stocktake	10am-5pm	\$495				17	25	

SERVICE

B3S	Service SetUp & Management	10am-5pm	\$495			7		31	
B3P	Service Procedures – ERA	10am-5pm	\$495			8			
B3PE	Service Procedures - ERAnet	10am-5pm	\$495				2		1

SHOWROOM

BES	Vehicle Advisor Setup & Management	10am-5pm	\$495		23		19		
B4P	Vehicle Advisor Procedures	10am-5pm	\$495		24		20		
B4S	Showroom Schedules	9am-12pm	\$395			2			5

GENERAL & SYSTEM ADMINISTRATION

B62	ReportWriter	10am-5pm	\$495			30			4
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For more information please contact Rebekah Freeman on 0438 441 211 or email ct@pentanasolutions.com

All Prices shown are exclusive of GST. Please note that course finish times may vary depending on the number of attendees and length of question time on the day. A confirmation email will be sent out to you prior to scheduled date of workshop to confirm your enrolment.

**Pentana Solutions Victorian Office is located at:
549 Blackburn Road, Mt Waverley VIC 3149**

Standard Cancellation Fees:

- Less than 48 hours (2 business days) prior to course 100% cancellation fee will apply.
- 3 to 5 business days prior to course 50% cancellation fee will apply.
- Pentana Solutions reserves the right to cancel any course with insufficient enrolments.