

## Pentana Solutions Victorian Training Calendar

### January – June 2011

*All Training Courses are presented by Synergy Professional Services Consultants.*

✓	COURSE NAME	TIME	PRICE	JAN	FEB	MAR	APR	MAY	JUN
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#### ACCOUNTING

A0	Advanced Accounting	1pm-4pm	\$395	24					
B0B	Balance Sheet Reconciliation Parts and Service	9am-12pm	\$395	24					
B0P	Accounts Payable/EFT	1pm-4pm	\$395	25					2
B0R	Accounts Receivable	9am-12pm	\$395	25					2

#### PARTS

B2S	Parts Set Up & Management	10am-5pm	\$495	10		3			
B2P	Parts Procedures	10am-5pm	\$495	11		4			
A2	Advanced Parts	10am-5pm	\$495				20		16
A2S	Parts Stocktake	10am-5pm	\$495				21		17

#### SERVICE

B3S	Service SetUp & Management	10am-5pm	\$495		17			2	
B3P	Service Procedures – ERA	10am-5pm	\$495			18			20
B3PE	Service Procedures - ERAnet	10am-5pm	\$495		18			3	

#### SHOWROOM

BES	Vehicle Advisor Setup & Management	10am-5pm	\$495	20				26	
B4P	Vehicle Advisor Procedures	10am-5pm	\$495		3			27	
B4S	Showroom Schedules	9am-12pm	\$395			28			21

#### GENERAL & SYSTEM ADMINISTRATION

B61	System Administrator	10am-5pm	\$495	17			7		
B62	ReportWriter	10am-5pm	\$495	18			8		

For more information please contact Rebekah Freeman on 0438 441 211 or email [ct@pentanasolutions.com](mailto:ct@pentanasolutions.com)

All Prices shown are exclusive of GST. Please note that course finish times may vary depending on the number of attendees and length of question time on the day. A confirmation email will be sent out to you prior to scheduled date of workshop to confirm your enrolment.

**Pentana Solutions Victorian Office is located at:  
547 Blackburn Road, Mt Waverley VIC 3149**

#### Standard Cancellation Fees:

- Less than 48 hours (2 business days) prior to course 100% cancellation fee will apply.
- 3 to 5 business days prior to course 50% cancellation fee will apply.
- Pentana Solutions reserves the right to cancel any course with insufficient enrolments.